



ENGLAND WADO-KAI KARATE-DO RENMEI (EWKR) PRIVACY POLICY STATEMENT

England Wado-Kai Karate-Do Renmei (EWKR) is committed to respecting the privacy of its members through implementation of the 2018 General Data Protection Regulations (GDPR). This privacy policy statement explains what personal data EWKR collects, why we collect it and what we do with it.

The personal data collected

Your contact details:

- Title, full name, gender
- Date of birth
- Postal address
- Telephone number (home and/or mobile) plus emergency contact details (name and telephone number)
- Email address

Membership details:

- Karate start date and records of the club(s) you attend
- Licence details: how your licence was paid; licence and registration book numbers; Your karate grade
- For instructors - whether you hold a DBS certificate

How the data is collected and stored

Data is collected through your registration and licence applications forms issued by your club. The information is held securely according to GDPR requirements by the EWKR licensing officer. In addition, the Child Safeguarding Officer, Licensing Officer and Club Chief Instructor maintain a list of instructors with DBS certificates.

EWKR will never give your personal information, or the information you provide on other contacts to a third party, unless requested by you or required to by law.

The lawful basis for collecting your personal data

EWKR only uses your personal data to enable us to safely manage and administer your membership, training, grading and competition opportunities. Most commonly this is:

- To contact you about your registration and licence
- To contact you about EWKR matters such as courses, competitions and social events
- When the Federation needs to comply with a legal or regulatory obligation

Personal data will be held throughout your membership of EWKR. It will be deleted either when your licence expires and is not renewed within a year, or after you inform the EWKR Chief Instructor or the Licencing Officer that you do not want to continue with your EWKR membership.

Your rights in relation to personal information

You have the right under UK data protection laws to:

- Access and receive a copy of the personal information the EWKR holds on you
- Request correction of inaccurate personal data
- Be informed about how your data are being used
- Object to the processing of your personal information

In the event of any query about the personal information EWKR holds on you, please contact EWKR Chief instructor at the following email: **barrywado@aol.com**

Please note: This privacy policy sets out a general summary of your legal rights under GDPR in respect of personal information, but this is a very complex area of law. More information is available on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>.