

EWKR COVID-19 CONTACT TRACING FORM

There is a higher risk of transmitting COVID-19 in premises where people/visitors spend a longer time in one place and potentially come into close contact with other people outside of their household. To manage this risk, the Government has advised that these sectors should collect details and records for contact tracing if required. Where possible, please send the required information below to your club instructor prior to your first training session (email, text, WhatsApp or similar). If that is not possible, please fill in this form and bring it with you to the dojo. Your details may be needed for NHS Track and Trace procedures in case of someone coming down with symptoms of COVID-19.

Date of training	
Students name	
Anyone accompanying the student (if applicable)	
Home address	
Are you in a Vulnerable Group? (supply details)	
Telephone/Mobile	
Email address	

To comply with the UK Government Data Protection Act we will collect only the minimum amount of information as above. We will **not** use this information for anything else other than for possible contact tracing if required. The COVID-19 incubation period is 14 days. The UK Government has said business should keep a temporary record of people/visitors for 21 days, in a way that is manageable for the club and to assist NHS Track and Trace with requests for the data if needed. All tracing forms will be destroyed after 21 days. No data will be added to a general marketing database as this would breach the data protection laws in the UK.